



Conference Center **Studio** Villa Bosch

Schloss-Wolfsbrunnenweg 33
D-69118 Heidelberg

Phone.: +49 6221 533 - 400
Fax: +49 6221 533 - 599 400

e-Mail:
info@studio-villa-bosch.de

Website:
www.studio-villa-bosch.de

Event information

Company _____

Contact person in advance _____

Contact person on site _____

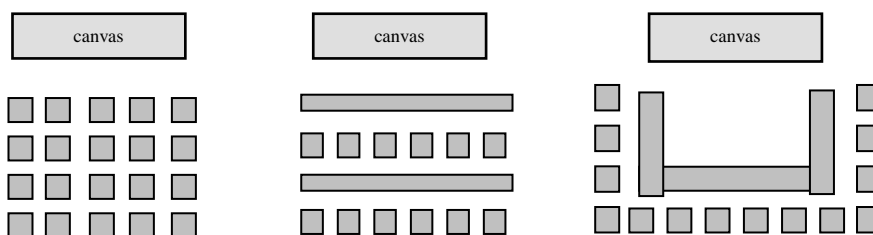
Event date _____

Time _____

Number of persons _____

Room selection

Seating options (please insert applicable seating):



Carl Bosch Auditorium

Maximum capacity	90	40	28
Actual demand	<input type="text"/>	<input type="text"/>	<input type="text"/>

Fritz Haber Auditorium

Maximum capacity	48	28	22
Actual demand	<input type="text"/>	<input type="text"/>	<input type="text"/>

Alwin Mittasch Studio (Tables fixed)

Maximum capacity		16
Actual demand		<input type="text"/>



Required Technique (please mark with a cross)

1 laptop that can be used in one of the rooms

Conference speakerphone (radius approx. 4m), usable in one of the rooms:

Use of the device without technical support*

Use of the device with technical support/set-up of a conference call*.

Carl Bosch Auditorium

Fritz Haber Auditorium

Alwin Mittasch Studio

Beamer
Double image projection

Beamer (Full HD)
Single image projection

LCD Screen
(80 Zoll, Full HD)

Document camera

Document camera

Information system
(PowerPoint)

Information system
(PowerPoint)

Information system
(PowerPoint)

Simultaneous translation
equipment / Control booth*

Sound recording *

Sound recording *

Recording studio *

Livestreaming*

Radio microphone system
& Headset

Radio microphone system
& Headset

WLAN/LAN

WLAN/LAN

WLAN/LAN

IP-Phone

IP-Phone

IP-Phone

Blu-ray Player

Blu-ray Player

Blu-ray Player

Sliding glass panels
(e.g. suitable for static foils)

sliding pin boards

sliding whiteboards

Flipchart stand

Flipchart stand

Flipchart stand

Freestanding pin boards

Freestanding and fix
pin boards

Freestanding pin boards/
Whiteboards

CD

CD

CD

Speaker's desk

Speaker's desk

* additional technical service: will be charged

Data protection information for contractual partners/prospective contracting parties

- 1. Definitions:** Personal data is any information relating to an identified or identifiable natural person (hereinafter data subject). An identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person. Processing means any operation or set of operations which is performed upon personal data, whether or not by automatic means, such as collection, recording, organization, filing, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction. Controller is the natural or legal person, public authority, agency or other body which alone or jointly with others determines the purposes and means of the processing of personal data. The data subject is the party involved in the conclusion of the contract.
- 2. What data do we process?** As part of the contract conclusion process, we collect and process personal data provided by you to us, namely contact and address information, and possibly other information as part of the contract conclusion process.
- 3. The purpose of the processing** is either to check your contractual offer and to be able to decide whether to accept it (pre-contractual obligation) or to be able to conclude and execute a contract with you.
- 4. On what legal basis do we process your data?** The legal basis is Article 6 (1) (b) GDPR, namely the implementation of pre-contractual measures or conclusion of a contract. We receive the data from you. If we do not collect the personal data directly from you, we will additionally inform you of the source of the personal data and, if applicable, whether it originates from publicly accessible sources.
- 5. Will your data be transferred to third parties?** As part of the contract process, data may be transferred to service providers, companies from the Klaus Tschira Group, the responsible party and affiliated companies. Data is only ever passed on to third parties within the legally permissible scope and to the extent necessary for the execution of the contract process.
- 6. Storage period:** We only store your personal data for as long as is necessary to achieve the purpose of the processing or for as long as the storage is subject to a statutory retention period.
- 7. Your rights:** you have the right to a) request information about the processing of your data, b) receive a copy of your personal data, c) correct your data. If your personal data is incomplete, you have the right, taking into account the processing purposes, to complete the data, to have your data erased or blocked, to have the processing restricted, to object to the processing of your data, to revoke your consent to the processing of your data for the future and to complain to the competent supervisory authority about unlawful data processing. If you wish to exercise your rights as a data subject or have other questions about this notice, please contact info@kta.email or the data protection officer of KT Abrechnungsdienste e.K., who can be reached at eprivacy@kta.email.

Unless expressly stated at the time of collection, the provision of data is not required or obligatory. Such an obligation may result from legal or contractual regulations.

Status: August 2022